

20th March 2020

Dear Parents/Carers

As you are aware, we contacted you via text on the **19th March** to find out whether or not you are a key worker in order for us to provide education for your child during these times of exceptional circumstance. We are delighted to be able to play our part in the current situation by remaining open for the children of key workers on the frontline of the crisis. The Government today has expanded its definition of key workers which may now include you.

The Government has defined key workers as any members of the public in the following sectors:

Working in:

- National Health Service
- Armed forces
- Teachers and childcare staff
- Care home workers
- Social workers
- Police officers
- Community Support
- Civilian staff
- Prison officers or other probation staff
- Firefighters
- Local authority planners
- Environmental health officers
- Highway Agency traffic officers
- Supermarket delivery drivers.

Please note that the offer of on-site education for your child does not apply to any staff working at home or those who are self-isolating

The full guidance can be found on the link:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

If you are eligible and wish to take up the offer of support, please could you email the following information detailed below as soon as possible to [Info@harrisaspire.org.uk](mailto:info@harrisaspire.org.uk) if your child attends Harris Aspire or info@harrisps6f.org.uk if your child attends Harris Professional Skills Sixth Form.

1. Job title.
2. Employer and work location.
3. Designated Keyworker area (referring to the list provided).

Principal: Andrew Barr

11 Oliver Grove, South Norwood, London SE25 6EJ
t. 0203 370 9238

Harris Aspire

e. info@harrisaspire.org.uk
w. www.harrisaspire.org.uk

Harris Professional Skills Sixth Form

e. info@harrisps6f.org.uk
w. www.harrisps6f.org.uk

Once we have received the information, we will contact you to confirm with a start date. Please do not assume that because you have sent the email your child can start immediately as we must ensure that adequate staffing is in place for the numbers received to adequately safeguard and teach your child. Families will be able to opt-in or opt-out on a weekly basis. We do understand your shift pattern may allow your child to stay at home for part of the week and therefore request you update us on the Friday for the following week regarding which days your child will attend. We will contact you at some stage as we do need to see some evidence of your entitlement to this provision.

Please note that in line with social distancing, where you have any alternative options for childcare, your children should not be in school with others as it may put them at risk. Please **do not** leave your children with the elderly or other vulnerable adults. There will be a daily register, with the list of student names updated each week. If you have opted-in for the week, we will expect you to notify us by **8.30 am** latest via email or the switchboard if they are unable to attend on a particular day (or even sooner if you can). This will enable us to keep your children safe, plan for their day and make sure they have lunch.

Teachers and support staff are developing our plans to ensure the kind of high-quality provision we hope you would expect from us. At a time in which there is a great deal of anxiety and stress among families, we are doing our best to provide an environment that ensures your children are well cared for and given the support they need. We will welcome children in on Monday morning and continue to develop our provision during this period. Students should bring with them a pair of head-phones with a 3.5 mm plug (i.e. not 'apple lightning conductor or blue tooth enabled).

Students will be permitted to wear smart casual clothing and should arrive by **9.30 am**. Students will not be permitted access after **10.00 am** due to the limited amount of staffing we will have on site. Our expectations of behaviour will remain the same following the behaviour for learning policy. Students will be dismissed from school at **2.30 pm**. Lunch will be provided as usual. Students will not be allowed to leave site during the day so they should either bring a packed lunch with them or the funds to purchase food from the canteen. Free school meals will be provided for students who normally receive them.

With best wishes,



Andrew Barr
Principal